COMMISSIONERS’ COURT AGENDA REQUEST

PLEASE FURNISH ONE ORIGINAL AND TWO COPIES OF THIS REQUEST AND DOCUMENTS TO BE REVIEWED BY THE COURT.

MADE BY: OFFICE:

MEETING DATE: TIME PREFERRED:

SUBJECT:

EXECUTIVE SESSION REQUESTED: (PLEASE STATE REASON)

NAME OF PERSON ADDRESSING THE COURT:

ESTIMATED LENGTH OF PRESENTATION:

IF PERSONNEL MATTER - NAME OF EMPLOYEE:

Time for submitting this request for Court to assure that the matter is posted in accordance with Title 5, Chapter 551 and 552, Government Code, is as follows:

Meeting scheduled for Mondays: 5:00 P.M. previous Tuesday.

THIS REQUEST RECEIVED BY:

THIS REQUEST RECEIVED ON: @

All Agenda Requests will be screened by the County Judge’s Office to determine if adequate information has been prepared for the Court’s formal consideration and action at time of Court Meetings. Your cooperation will be appreciated and contribute towards you request being addressed at the earliest opportunity. See Agenda Request Rules Adopted by Commissioners’ Court.