

KERR COUNTY

Environmental Health Department

Courthouse, 700 Main, Suite BA-106

Kerrville, Texas 78028

Phone: (830) 896-9020 FAX: (830) 792-4903

E-mail: envhealth@co.kerr.tx.us

WebSite: http://www.co.kerr.tx.us/envhealth

Application #	
Date:	
Amount:	
Check #	
Cash <input type="checkbox"/> Yes	
Office Use Only	
Paid by:	
Affidavit: Aer <input type="checkbox"/> Other <input type="checkbox"/>	
Aerobic Contract <input type="checkbox"/> Yes	
Received by:	
Receipt #	

Operating hours 8:00 a.m. to 5:00 p.m. Closed for lunch 12:00 - 1:00 p.m.

Please allow 30 days for processing & inspection. An accepted application is valid for 12 months.

Application for Kerr County OSSF Development Permit

INSTRUCTIONS: Please fill out application completely & accurately. Owner's or Entity's name should be listed as it appears on property records.

This application cannot be processed until fees are paid & the following documents are provided:

(1) Proof of Ownership of Property Examples: Warranty Deed or Contract for Deed or Kerr Central Appraisal District Property ID No. (KCAD R#)

(2) Legal Description of Property: Examples: Current Recorded Plat if property is in a platted subdivision or Metes & Bounds if property is not in a platted subdivision. These documents may be obtained from Kerr County Clerk's office at the Courthouse. The KCAD property ID. No. (R#) can be found on your tax records or by calling (830) 895-5223. Kerr County adopted minimum state standards per Court Order NO. 28390, effective January 9, 2004.

On-Site Sewage Facility Application Fees

OSSF's with Less Than 500 Gallons per Day Disposal

OSSF's with Greater Than 500 Gallons per Day Disposal

<input type="checkbox"/> New or <input type="checkbox"/> Upgrade Permitted OSSF <500 GPD	\$ 240	
State of Texas Research Council Fees	\$ 10*	\$ 250
<input type="checkbox"/> New or <input type="checkbox"/> Upgrade Permitted OSSF <500 GPD		
Requiring a Maintenance Contract (ex: aerobic system)	\$ 290	
State of Texas Research Council Fees	\$ 10*	\$ 300
<input type="checkbox"/> Repair <input type="checkbox"/> Alter a Permitted OSSF <500 GPD		\$ 100

<input type="checkbox"/> New or <input type="checkbox"/> Upgrade Permitted OSSF >500 GPD	\$ 490	
State of Texas Research Council Fees	\$ 10*	\$ 500
<input type="checkbox"/> New or <input type="checkbox"/> Upgrade Permitted OSSF >500 GPD		
Requiring a Maintenance Contract (ex: aerobic system)	\$ 590	
State of Texas Research Council Fees	\$ 10*	\$ 600
<input type="checkbox"/> Repair <input type="checkbox"/> Alter a Permitted OSSF >500 GPD		\$ 200

* These fees are collected by the County & paid directly to the State of Texas.

Miscellaneous and/or Additional Fees

<input type="checkbox"/> Additional Inspection(s)	\$ 50ea.	<input type="checkbox"/> Document Revision Fee	\$ 25
<input type="checkbox"/> Affidavit Recording Fee \$9 & Records Archival Fee \$7	\$ 16	<input type="checkbox"/> Other:	\$

Owner Information

Owner(s): _____ **Phone:** _____

Current Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Property Information

1) **Physical Address (Assigned by 911):** _____ **City:** _____

2) **Proof of Ownership Attached:** Yes No **If no, Application cannot be processed until copies are received.**

3) **Kerr Central Appraisal District Identification Number(s):** R _____ KCAD: (830)895-5223; Website: txcountydata.com

4) **Subdivision:** _____ **Section #** _____ **Block #** _____ **Lot #** _____ **Acres** _____

5) **If property is not in a Subdivision:** **Survey Name & No.** _____ **Abstract:** _____

6) **Plat or Metes & Bounds Attached:** Yes No **If no, Application cannot be processed until copies are received.**

Site within City Limits of Kerrville **Site within City Limits of Ingram**

Please provide detailed directions to the site to help us locate your property at time of inspection: _____

Gate Combination: _____

Structure Information

Residence: House Mobile or Manufactured Home # of Bedrooms _____ **Sq. Ft. Living Area:** <1500 <2500 <3500 <4500

Non-residence structure - Describe: _____ **Sq. Ft.** _____

Institutional/Commercial - Describe: _____ **Sq. Ft.** _____

Sewage disposal by: New Septic Existing Septic Permitted **Permit #** _____ **Not Permitted**

Water supply: Community or Public Supply Well **Well #** _____ **Not Licensed**

Note: If you are in a Floodplain Hazard Area, you must contact Kerr County Road & Bridge Department (830) 257-2993. A Floodplain determination may be required by KCEHD before this application can be processed.

State-Certified OSSF Professionals

I have chosen the following state-certified individuals to submit the planning materials to KCEHD prior to issuance of the Authorization to Construct.

Site Evaluation by: _____ Proposed OSSF Type: _____

Designs by: _____ Installation by: _____

Notes/Comments: _____

Skip 'DESIGNATION OF AGENT' section if you do not need someone to act on your behalf regarding any other documents relating to the Application for OSSF Development Permit.

Designation of Agent

I designate (print name) _____ to act as my authorized agent in all matters relating to this On-Site Sewage Facility Application. In doing so, I understand it, in no way, absolves me of any of the owner's responsibilities outlined in the Acknowledgements Affidavit in regard to operating a permitted on-site sewage facility in Kerr County, Texas.

My agent can be contacted as follows: _____ Phone Number _____ Fax Number _____

_____ Mailing Address _____ City _____ State _____ Zip Code _____

_____ Owner Name (print name) _____ Owner Signature _____ SEAL _____

This document was executed before me on the _____ day of _____, 20____. _____ Notary Public, State of Texas

Acknowledgements Affidavit

I, _____ Owner Designated Agent of the Owner, of the property described on this application which an on-site sewage facility is requested hereby state the following:

- 1. A true and accurate legal description, plat of the property and site map [] are included, or [] will be provided, with this completed application, and that all information provided is true and correct with no omission or concealment of material fact.
2. Authorization is hereby given to Kerr County to enter the referenced property for the purposes of site evaluations and inspections of on-site sewage facilities.
3. I understand an Authorization to Construct must be obtained from Kerr County before construction can be started for an on-site sewage facility.
4. I understand inspection and permitting of an on-site sewage facility by the Permitting Authority shall indicate only that the facility may meet minimum requirements and does not relieve the Permittee of the property from complying with more stringent County, State and Federal regulations.
5. I understand the proper performance of the on-site sewage facility cannot be guaranteed even though all provisions of the County and State regulations have been met.
6. I hereby release, indemnify, and hold harmless Kerr County and its employees and agents for any and all claims, cost or liability, expressly including alleged negligence, for any damages to property or persons arising from constructing or inspecting the on-site sewage facility in question.
7. I agree it will be the responsibility of the Permittee to maintain and operate the facility in a satisfactory manner.
8. I also understand that, if for any reason in the future, the system malfunctions, such as objectionable odors, unsanitary conditions, pollution, and nuisance conditions or otherwise does not comply with governmental regulations, the system must be up-graded at the Permittee's expense.
9. I understand all construction, all inspection and all paperwork must be completed before a Permit to Operate can be issued, and that to use the system without the Permit is a violation of Kerr County OSSF rules, and that there are penalties for these violations.
10. I understand Kerr County may grant exceptions to the regulations, and I also understand that I may appeal decisions to the Commissioners Court of Kerr County or the City of Kerrville, as appropriate.
11. I understand that fees are not refundable.
12. I understand that violation of any rule established by Kerr County, the State of Texas or the United States may result in punitive damages being sought in a court of competent jurisdiction.

SEAL

Signature of Owner/Agent for Owner

SWORN AND SUBSCRIBED before me on the 1 th day of 2009.

AFFIDAVIT TO THE PUBLIC

**THE COUNTY OF KERR
STATE OF TEXAS**

*
*

**Before me, the undersigned authority, on this day personally appeared
who, after being by me duly sworn, upon oath states that he/she is the owner of record being:**

**lying and being situated in Kerr County, Texas. These tracts of land, for the purpose of current
use and future resale or transfer of ownership, shall be considered a single tract by virtue of a
single wastewater treatment system servicing these tracts of land.**

**The single tract designation is at the pleasure of Kerr County until the establishment of a
separate wastewater treatment system for each tract, or each tract is connected to a centralized
sewer system.**

WITNESS MY/OUR HAND(S) on this _____ day of _____ 2008.

Printed Name of Applicant

Signature of Applicant

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____ 2008.

Signature of Notary Public

My commission expires: _____

Please return to:
*Kerr County Environmental Health Dept.
Courthouse, 700 Main, Suite BA-106
Kerrville, Texas 78028*

SEAL

OSSF File No.: _____

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Environmental Health Department
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 Kerrville, Texas 78028

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ON-SITE SEWAGE FACILITY (OSSF) FEE SCHEDULE

OSSF's with Less Than 500 Gallons per Day Disposal

1)	Application for New or Upgrade Permitted OSSF <500 GPD	\$240.00	
	State of Texas Research Council Fees _____	\$10.00	* \$250.00
1a)	Application for New or Upgrade Permitted OSSF <500 GPD Requiring a Maintenance Contract (ex: aerobic system)	\$290.00	
	State of Texas Research Council Fees _____	\$10.00	* \$300.00
2)	Application to Repair or Alter Permitted OSSF <500 GPD		\$100.00

OSSF's with Greater Than 500 Gallons per Day Disposal

3)	Application for New or Upgrade Permitted OSSF >500 GPD	\$490.00	
	State of Texas Research Council Fees _____	\$10.00	* \$500.00
3a)	Application for New or Upgrade Permitted OSSF >500 GPD Requiring a Maintenance Contract (ex: aerobic system)	\$590.00	
	State of Texas Research Council Fees _____	\$10.00	* \$600.00
4)	Application to Repair or Alter Permitted OSSF >500 GPD		\$200.00

*Research Council Fees are State required. These fees are collected by the County and paid directly to the State of Texas. The fees are charged to all property owners in Te for a permit to construct on-site wastewater treatment & disposal facilities. This fee funds competitive grants for research, demonstration, and technology transfer for advan treatment and disposal technologies through the On-site Wastewater Treatment Research Council. Legal authority for the fee comes from Chapter 367 of the Texas Health a

Miscellaneous and/or Additional Fees

5)	Affidavit Recording Fee \$9 & Records Archival Fee \$7		\$16.00
6)	Additional Inspection(s)		\$50.00
7)	Document Revision Fee		\$25.00
8)	Registration of OSSF License Transfer		\$50.00
9)	Septic Record Search		\$10.00
10)	Copy of State OSSF Regulations (per set)		\$5.00
11)	Application for Review of a Proposed Subdivision per Court Order #30722 as follows:		
	"Amending Plats" or "Revision of Plats"		
	Not modifying any lot lines or modifying less than five (5) lots & lots do not include <i>structures, wells, or OSSFs</i> on any lots. No additional fees apply.		\$20.00
	Not modifying any lot lines or modifying five (5) or more lots & lots do not include <i>structures, wells, OSSFs</i> on any lots. No additional fees apply.	##	\$20.00
	Subdivisions with less than five lots (and include <i>structures, wells, OSSFs,</i>)		\$20.00
	Subdivisions containing five (5) lots or more lots: (and include <i>structures, wells, OSSFs,</i>)		\$50.00
	Additional per Lot fees as follows:		
	1) Five dollars (\$5.00) per lot		
	2) Additional ten dollars (\$10.00) per lot OSSF review fee if the minimum lot size is less than five (5) acres		

12) Expedite Fee (<5 working days to due date)

\$200.00

Asbestos abatement projects who apply
for an alternative
to the State Building and Safety Code.

